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CENTRAL ELECTRONICS LIMITED
(A Government of India Enterprise)
Under Department of Scientific & Industrial Research
Ministry of Science & Technology
4, Industrial Area, Sahibabad, Ghaziabad (UP)
Tel.No.0120-2895143, E-mail: celrecruitment@celindia.co.in
CIN : U32109DL1974GOI007325

Central Electronics Limited is a Govt. of India Enterprise under Department of Scientific & Industrial Research (DSIR), Ministry of Science & Technology. It was established in 1974 with an objective to commercially exploit the indigenous technologies developed by National Laboratories and R&D Institutions in the country. CEL has developed a number of products for the first time in the country through its own R&D efforts and in close association with the premier National & International Laboratories including Defence Laboratories.

Currently, CEL operates in four prime business verticals, viz. Solar Photovoltaic (SPV), Railway Signaling System, Strategic Electronics, Security and Surveillance Group (SSG). Based on short term and long term goals of CEL the aim is to increase market presence across multiple regions in India and to have a quantum leap in turnover and profit of the company in the coming years. In order to achieve the same, we need highly skilled, experienced and work oriented individuals. Accordingly, CEL invites application from Indian nationals with matching skills, experience and endurance for the following posts:

S. No	Post	Roles and Responsibilities	Qualification & Experience
1	Assistant Manager (F&A) Grade – E2 Post–01 (UR) 01 (OBC)	The candidate shall be responsible for preparation of MIS, periodical profit & loss accounts and balance sheet, interaction with statutory auditors of CAG and other Govt. agencies.	The candidate should be a graduate in commerce and passed final examination of CA/ICWA or MBA in Finance with 06 years post qualification experience in preparation of MIS, periodical profit & loss accounts and balance sheet. Working experience in ERP System is essential. Candidates having experience of interaction with statutory auditors of CAG and other Govt. agencies will be given preference.
2	Accounts Officer Grade – E1 Post– 01 (UR) 01 (ST)	The candidate shall be responsible for preparation of MIS, periodical profit & loss accounts and balance sheet, interaction with statutory auditors of CAG and other Govt. agencies.	The candidate should be a graduate in commerce and passed final examination of CA/ICWA or MBA in Finance with 02 years post qualification experience in preparation of MIS, periodical profit & loss accounts and balance sheet. Working experience in ERP System is essential. Candidates having experience of interaction with statutory auditors of CAG and other Govt. agencies will be given preference.
3	Deputy Engineer (Civil) Grade – E1 Post-01(EWS) 01 (UR)	The Candidate shall be responsible for rehabilitation, retrofitting and strengthening works of old buildings. He/ she shall be responsible for tendering, billing and documents preparation and dealing with vendors.	The candidate should have BE/B. Tech Degree in Civil engineering with minimum 55% Marks from a recognized Institute / University. He/ She should have minimum 02 years of post qualification experience in execution of civil work. The candidate should have knowledge of methodology and operating procedure of rehabilitation, retrofitting and strengthening works. Desirable:- M.E./M.Tech Degree in civil engineering from recognized Institute/ University is desirable.

The Scale of Pay in the scale and age limit are as under:

Grade/ Post	Pay Scale/Total Emolument	Approx CTC	Age Limit As on 30.09.2023
E-2 Assistant Manager	Rs.50000-3%-160000/-	Rs.13.33 Lacs p.a.	35 years
E1 - Deputy Engineer / Officer	Rs.40000-3%-140000/-	Rs.10.74 Lacs p.a.	30 years

➤ **General Instructions:**

1. Please apply in confidence till **26.10.2023** (last date of receiving application by Speed Post/Courier at CEL premises) from date of publication of this advertisement with only typed application in the prescribed Performa, giving complete particulars with one passport size photograph pasted and self attested copies of all the degrees and certificates, Experience Certificate and latest caste certificate (as applicable) etc.
2. A non-refundable Bank Draft for Rs.500/- drawn in favour of Central Electronics Limited payable at Ghaziabad is to be enclosed. No application fee need to be paid by the candidates belonging to SC/ST/PwD.
3. Only those candidates, who fulfill the eligibility criteria mentioned in this notification, as on 30.09.2023, shall be eligible to apply.
4. All the qualifications should be from AICTE approved/UGC recognized University/Deemed University.
5. Separate Applications needs to be filled, if a candidate wants to apply for more than one position.
6. Qualifying marks shall be relaxable by 5% for Scheduled caste (SC)/ Scheduled Tribes(ST)/ Persons with Disability (PwD) candidates.
7. Upper age limit is relaxable by 5 years for SC/ST, 3 years for OBC (Non Creamy layer). It shall be relaxed by 10 years for PwD-General, 13 years for PwD-OBC and 15 years for PwD-SC/ST candidates. Age relaxation of 5 years shall be admissible to all persons who had domiciled in the state of J&K during the period from 1st January, 1980 to 31st December 1989. The Age limit shall be no bar for exceptional deserving candidate. Candidates with M.E./ M.Tech. Degree and Ph.d. degree in the relevant field shall be given age relaxation of 02 years and 05 years respectively. However, in no case shall the upper Age limit exceed 55 years, as on 30.09.2023.
8. There is no age bar for internal candidates engaged on regular/contractual basis on scale.
9. The upper age limit, in case of ex-servicemen, shall be as per extant instructions of the Government of India.
10. In respect of PwD candidates, the minimum percentage of disability should be 40% and they would have to submit latest disability certificate, issued by the Medical Board/Competent authority.
11. Candidates seeking reservation under EWS will have to submit at the time of interview, an Income and Asset Certificate of current/previous financial year, as applicable issued by the competent authority. The prescribed format and the competent authority have been mentioned in DOPT Office Memorandum No. 36039/1/2019.
12. The selected candidates on regular post will be on probation for a period of one year.
13. In respect of candidates working in regular pay-scales in PSUs/Government Organizations, a minimum of 02 years experience in immediate lower scale of the said position/ equivalent position, shall be required.
14. Candidates working in private organizations and whose CTC is 60% or more of the CTC indicated against each post, shall be eligible to apply.
15. In respect of candidates working on contract basis in PSUs/Government Organisations/ Autonomous bodies on the advertised/equivalent or immediate below pay scale shall be

eligible to apply. If candidate is working on contract basis in PSUs/Government Organisations/ Autonomous bodies with consolidated pay/ fixed emolument and whose CTC is 60% or more of the CTC indicated against each post, shall be eligible to apply.

16. The initial posting for the posts shall be at Company Works in Sahibabad (Ghaziabad), or at any other places as decided by the management. However, the Company reserves the right to change roles, place of posting, as per the Company's requirement, from time to time.
17. CEL reserves the right to take candidates in lower Grade/Post, as deemed fit by the selection committee/Management.
18. Appropriate method such as written test, may be resorted to if the number of candidates is large.
19. Candidates presently employed in Central/Sate Government, autonomous bodies, PSUs, should apply through 'Proper Channel' or submit 'No Objection Certificate' at the time of interview, from their employer, if they are called for interview.
20. Outstation candidates called for interview, will be paid to and fro Illrd AC Railway Fare (normal fare) by the shortest route from their communication address subject to production of Railway Receipt or Ticket Numbers on their Eligibility. The mode of Interview shall be in person at Company's work at Sahibabad (Ghaziabad-UP).
21. Outstation candidates called for interview will have to make self arrangements for stay. No facility for stay would be provided by CEL.
22. Depending on the requirements, the company reserves the right to Cancel/ modify the recruitment process as well as the number of positions keeping in view of the requirement of the Company, without assigning any further notice and any reason thereof.
23. The decision of CEL in all matters relating to eligibility, acceptance, rejection of the application, issue of call letters, mode of selection, interview, verification of testimonials and selection will be final and binding on the candidates. No enquiry or correspondence will be entertained in this connection.
24. If any information provided by the candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his / her candidature is liable to be rejected at any stage of the recruitment process or after recruitment or joining.

➤ **Important Instruction for submission of application:**

25. Candidates will be required to correctly declare their Name and Date of Birth as mentioned in their Birth Certificate or Matriculation Certificate. Candidates should take utmost care to furnish the correct details while filling the application.
26. Application once submitted cannot be withdrawn and fee once paid will not be refunded in any case, neither shall be held reserved for any other recruitment or selection process in future.
27. Duly completed application should be sent through Speed Post/Courier **super scribing on the envelope** for the post applied, to **General Manager (HR), Central Electronics Limited, Site-4 Industrial Area, Sahibabad, Distt. Ghaziabad (UP)-201010**. Last date of receiving application by Speed Post/Courier at CEL premises is **26.10.2023**. No application shall be entertained after the closing date.

Note: All information & any changes/updation will be available on the Company's website www.celindia.co.in. Candidates are advised to visit the website from time to time for any updates.

It is brought to notice of all aspirants that CEL has been identified by Government of India for 100% strategic disinvestment and the process of disinvestment of CEL is on.

(Only Indian nationals need to apply)
ADVERTISEMENT NO 111/Pers/3/2023

Proforma

Application for the post of _____

1. Name in full (In Block Letters)
2. Father's/Husband's name
3. Mother's Name
4. Gender
5. Address for communication
Telephone Number
Mobile Number
E-mail Address
6. Permanent Address
7. Date of birth
Age (as on 30/09/2023)
8. Nationality
9. Marital status
10. Category (General/SC/ST/OBC)
11. Whether Ex-serviceman?
12. Whether Physically Handicapped?
13. Type of Disability
14. Disability Percentage (minimum 40% disability)
15. Educational/Professional Qualifications
(Starting from Matriculation or equivalent onward)

Self Attested
on front
Photograph

S No	Qualification	Mode of Education	Year of Passing	Board/University	CGPA/ Percentage of Marks	Main Subjects/Discipline

16. Experience (Present Employer onwards)

S. No	Organization	Organization Type	Designation	Basic Pay & Pay Scale	CTC (for private jobs)	Date of Joining	Brief Job responsibility	Date of Leaving	Reason of Leaving	Total Years of Experience
							Enclosed separate sheet for brief Job Responsibilities			

❖ Working experience in ERP or other related Software : **Yes/ No**

Undertaking

I hereby solemnly declare that the information given above is true & correct to the best of my knowledge and belief.

Place

Date

Signature of the Applicant