



**NBCC (INDIA) LIMITED**  
(A Government of India Enterprise)  
**Advt. No. 10/2023**

**Date: 18/ 10/ 2023**

**NBCC (INDIA) LIMITED INVITES APPLICATIONS FROM RETIRED OFFICERS OF PSU/GOVT. TO BE ENGAGED AS EXPERT (REAL ESTATE COORDINATION) ON CONTRACT BASIS. APPLICATIONS ARE INVITED FROM THE WILLING APPLICANTS SATISFYING THE EXPERIENCE AND ELIGIBILITY CONDITIONS GIVEN BELOW LATEST BY 25/10/2023.**

**The Job specifications of the post are as under:**

1	<b>POST NAME</b>	<b>Expert (Real Estate Coordination)</b>
2	<b>NO. OF POST</b>	01 (One)
3	<b>REMUNERATION</b>	Rs. 1,05,000/- per month consolidated.
4	<b>ELIGIBILITY CRITERIA</b>	<p>a) <b>Age:</b> Not more than 65 years (as on closing date of receiving application).</p> <p>b) <b>Qualification:</b> Retired officers having minimum Bachelor's Degree from a Government recognized University. Should have retired from the regular post in Government / PSU from E-6 Level in the scale of pay of Rs. 90,000-2,40,000/- (IDA) &amp; above or Level 13-Rs. 1,23,100-2,15,900/- (CDA) &amp; above.</p> <p>c) <b>Post Qualification Experience:</b> Should have minimum 30 years of working experience in Government/PSUs/Autonomous Organizations.  Should have experience in RERA, Government liaisons works, Government policies, Government schemes, coordination with Government departments etc.</p>
5	<b>DUTIES &amp; RESPONSIBILITY</b>	<p>The duties and responsibilities includes (but not limited to)</p> <p>a) Managing RERA Registration and ensuring necessary compliances.</p> <p>b) Establishing effective liaisons with Government entities, land authorities, and other allied authorities.</p> <p>c) Handling various aspects of real estate marketing, particularly for the sale of inventories.</p> <p>d) Coordinating with various stakeholders.</p>

**JOB LOCATION:**

New Delhi

**BRIEF TERMS & CONDITIONS FOR ENGAGEMENT:**

The engagement will be on contract basis (full time) initially for a period of **one (01) year**.

**PROCEDURE FOR APPLYING:**

Eligible and interested Retired Officers of Govt. /PSU should send scanned copy of the following documents through email at [talent@nbccindia.com](mailto:talent@nbccindia.com) for the post of **Expert (Real Estate Coordination)** latest by **25/10/2023 (Wednesday)** without which application will be rejected:

- Detailed Resume/Bio-data mentioning name of the post applied for, age, qualification, experience & last grade/level held on the date of retirement.
- Self attested copy of pass certificate of Bachelor's Degree from a Government recognized University.
- Self-attested copy of all Post Qualification Experience Certificate indicating clearly the date of joining and relieving of the posts [e.g. Service/Experience certificate, last pay slip, job assignment order (if any)].

- d) Self-attested proof of identification (Aadhar card, PAN card, Voter Identity Card, Indian passport etc.)
- e) Scanned copy of one recent passport size color photograph in jpg format.

**SELECTION PROCEDURE:-**

The Selection will be done by way of inviting applications first and short listing applicants on various criterion viz. their profile, age, educational qualification, experience etc by Selection Committee. Decision of NBCC will be final in this regard. The mode of selection will be through Personal Interview through video conference.

**GENERAL CONDITIONS:**

1. Applicants should read the complete advertisement carefully and ensure that he/she fulfills the eligibility criteria for the post advertised in all respects.
2. Candidature will be liable for cancellation at any stage if it is found that information furnished in the application is misleading/incomplete/false.
3. The cut-off date for determining the age shall be the closing date of receiving application i.e. **25/10/2023**. The date of declaration of result / issuance of mark sheet shall be deemed to be the date of acquiring the qualification and shall be used for calculating post qualification experience.
4. **VRS optees/ in-service applicants will not be considered.**
5. In case of selection, vigilance clearance procedure will be followed as per NBCC policy.
6. Management reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/ selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
7. Prospective applicants are advised to visit NBCC website regularly for any corrigendum/addendum/errata in respect of the above advertisement.
8. Any queries/issues regarding above advertisement are to be addressed to NBCC only through email at [talent@nbccindia.com](mailto:talent@nbccindia.com).
9. Any canvassing, directly or indirectly, by the applicant will disqualify his/her candidature.
10. Any legal proceeding in respect of any matter of claim or dispute arising out of this advertisement and/or applications in response thereto shall be subject to jurisdictions of Courts at Delhi. In case of any ambiguity / dispute arising on account of interpretation other than English, the English version shall prevail.
11. **All correspondence shall be made through email only and no communication would be sent through courier/post or through any other mode.**

**IMPORTANT DATES:**

Cutoff date for age	<b>25/10/2023</b>
Closing Date for receiving application along with required supporting documents through Email.	<b>25/10/2023 (Wednesday)</b>

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